

SAFE PROJECT TEAM AWARDS 2023

- 1. Objective:** To advocate the partnership between the consultant/architect, contractor and subcontractor towards OSH.
- 2. The Process:** Construction Project Team composed of Consultant/ Architect, Contractor and Subcontractor working in the Hong Kong Construction Industry, are invited to enter the Lighthouse Club Hong Kong Safe Project Team Awards 2023 by completing the 'Entry Form' and sending it to the Lighthouse Club Hong Kong (email: SafetyAwards2023@gmail.com) by the application deadline 3rd March 2023.

The Award Committee will shortlist candidates for the 1st and Final round on-site judging assessments, and on site assessments will be conducted.

A final decision on the award result is made by the Awards Committee and confirmed by the Lighthouse Club Safety Committee.

The Awards will be announced, and presented, at the Lighthouse Club Contractors' Dinner, scheduled for 19th May 2023.

- 3. Basic Requirements of Project:** The project should have commenced their site activities at least for 12 months before the deadline and more than 6 months before their target completion date. The project shall not have any safety convictions and no fatal accidents during the **past two years**.
- 4. The Deadline for Entries:** The deadline for submitting entries for the awards is 3rd March 2023. The Lighthouse Club Safety Committee may extend this deadline at their discretion.
- 5. The Award Committee:** The Award Sub-Committee comprises members of the Lighthouse Club Safety Committee and members of HKOSHA. The Award Subcommittee shall appoint representatives to conduct on-site evaluation at different stages and determine the winners for the award. Their decision is final and no appeal will be entertained.
- 6. Short-listing and Judging of Candidates:** 10-12 projects will be short-listed for an initial site evaluation in early April 2023. A second short-list of 5 projects will be prepared based on the initial assessment results and a final round site visits will be carried out. During the on-site visit participants will be expected to briefly present details of their safety management system, provide documentary evidence, arrange a site visit and allow the judges to interview personnel (reference to the 'Inspection Form' should be made).
- 7. The Award:** All award winners will receive a trophy and a certificate.
- 8. The Award Ceremony:** The presentation of the Safe Project Team Awards 2023 will take place at the Contractors' Dinner on **19th May 2023**.

SAFE PROJECT TEAM AWARD 2023

ENTRY FORM (Entry deadline 3rd March 2023)

1. Candidate Project's Details

Full Name of the Project (in English and Chinese)		
Main Scope of Works		
Main Project Parties		
Name of Company / Organisation	Name of Representative	Contact Details (email, telephone)
Contact Person		
Name and title		
Contact Details	Tel.:	Email:
	Address:	

2. Basis for Application

Briefly explain why you consider that this Project Team is particularly effective at Safety Management (it is recommended to refer to Objectives, Key Actions, Teamwork, Problems Encountered and Corrective Action, Innovations) (Max. 300 words)

3. Inspection by a Registered Safety Officer*

<input type="checkbox"/>	Inspection Report attached
--------------------------	----------------------------

*Tick as appropriate

Signature:

Project Team Representative

Date: _____