

# SITE SAFETY PRACTITIONER AWARD 2023

## 1. The Process

Site Safety Practitioners working in the Hong Kong Construction Industry are invited to enter the Site Safety Practitioner Award. These individuals will be senior frontline safety personnel working on construction sites in Hong Kong and may include: senior safety officers, safety managers etc.

The candidate shall submit the 'Entry Form', including a referee's statement and attaching requested documentary evidence.

The Awards Committee will shortlist candidates for the final round assessment which comprises the attending of an interview and, for the finalists a visit to their workplace by a nominated inspector. The final decision will be made by the Awards Committee and endorsed by the Lighthouse Club Safety Committee. The Award will be announced, and presented, at the Lighthouse Club Contractors' Dinner, scheduled for 19<sup>th</sup> May 2023.

## 2. Basic Requirements of Candidate for the Nomination

The candidate shall...

- Be a Registered Safety Officer or Chartered Safety Professional or Equivalent
- Have 5 years post-qualification experience in health and safety
- Have 3 years working experience in the Hong Kong construction industry
- Be currently employed in the Hong Kong construction industry.

## 3. The Application

The deadline for submitting the application and all supporting documentation is **3<sup>rd</sup> March 2023** to the Lighthouse Club Hong Kong (email: [SafetyAwards2023@gmail.com](mailto:SafetyAwards2023@gmail.com)). The deadline may be extended at the discretion of the Awards Committee.

## 4. The Awards Committee

The Awards Committee comprises members of the Lighthouse Club Safety Committee, the Society of Registered Safety Officers and Hong Kong Occupation Safety and Health Association.

## **5. Short-listing of Candidates**

Up to 10 candidates will be short-listed for an initial interview by members of the Awards Committee. Based on the initial interview 5 finalists will be chosen and inspections of their place of work arranged by representatives of the Awards Committee. The finalists may be required to attend a 2<sup>nd</sup> interview at the discretion of the Awards Committee. The Awards Committee will propose the final results to the Lighthouse Club Hong Kong Safety Committee for approval.

## **6. The Award**

All top prizes winners will receive a trophy and a certificate.

## **7. The Award Ceremony**

The presentation of the Site Safety Practitioner Award 2023 will take place at the Contractors' Dinner on 19<sup>th</sup> May 2023. Main Contractors, Subcontractors and many other related organizations will be invited to attend.

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## ENTRY FORM (Entry deadline 3<sup>rd</sup> March 2023)

### 1. Candidate's Details

Name of the Candidate (in English and Chinese)		
Name of Employer & Working Location		
Candidates Position		
Contact Details	Tel.:	Email:
	Address:	
Main Projects Involved in		
Type of Work Carried Out		
Main Duties of the Candidate		
Registration / Membership Details & Date	<i>e.g. HK – Registered Safety Officer (or equivalent)</i>	
Post Qualification Experience	<i>Note: Minimum 5 years</i>	
Hong Kong Construction Experience	<i>Note: Minimum 3 years and must be currently working in construction in Hong Kong.</i>	

**Brief Statement on reasons for applying for the award (maximum 300 words)**

Including but not limited to: attitude, commitment, working style, leadership and achievements in respect of safety.

Contribution to OSH other than employment position

Including but not limited to: serve in the Safety Organization, official appointment by government or agency e.g OSHC, CIC etc. and other OSH related volunteer/ community work.

**2. Supporting Information (e.g. An example of a recent piece of work prepared by the Candidate such as an Inspection Report, Audit Report, Assessment Report, Training Material)**

	Documentation attached =
	Documentation to be submitted by 3 <sup>rd</sup> March 2023

Note 1: Documents submitted must be the work of the candidate. If other people were involved the candidate must be a team leader.

Note 2: Any documents submitted will only be distributed to the judges, only used for the purposes of judging the awards and will be kept strictly confidential (information such as specific location or names may be deleted by the candidate)

\*Tick as appropriate

I declare that the information provided above are correct and true.

Signature of Candidate:

\_\_\_\_\_ Date: \_\_\_\_\_

**3. Reference**

Contact Details of Referee	Company Name:	
	Contact Person:	
	Telephone:	
	Email:	
Brief Statement from the Referee about the candidate		

Signature of Referee:

\_\_\_\_\_ Date: \_\_\_\_\_

Note: at the judging panel's discretion it may be necessary to visit the candidate at their place of work. In this case approval for LHC to access the place of work/project will be required.