



SAFE PROJECT TEAM AWARD 2019

- 1. The Process:** Subcontractors working in the Hong Kong Construction Industry, are invited to enter the Lighthouse Club Hong Kong Safe Subcontractor Awards 2019 by completing the 'Entry Form' and sending it to the Lighthouse Club Hong Kong (email: info@lighthouseclubhk.com) by the application deadline 2nd August 2019.

The Award Committee will shortlist candidates for the 1st and Final round on-site judging assessments, and on site assessments will be conducted.

A final decision on the award result is made by the Awards Committee and confirmed by the Lighthouse Club Safety Committee.

The Award will be announced, and presented, at the Lighthouse Club Contractors' Dinner, scheduled for 20th September 2019.

- 2. Basic Requirements of Project:** The project shall not have any safety convictions during the **past two years** and no fatal accidents during the **past three years**.
- 3. The Deadline for Entries:** The deadline for submitting entries for the awards is 2nd August 2019. The Lighthouse Club Safety Committee may extend this deadline at their discretion.
- 4. The Awards Committee:** The Awards Committee comprises members of the Lighthouse Club Safety Committee and members of HKOSHA.
- 5. Short-listing and Judging of Candidates:** 10-12 projects will be short-listed for an initial site inspection by nominated Safety Committee, between 12th August 2019 – 31st August 2019. A second short-list of 5 projects will be prepared based on the initial site inspection and a final round site inspection carried out by members of the Awards Committee. During the on-site inspection projects will be expected to briefly present details of their safety management system, provide documentary evidence, arrange a site visit and allow the judges to interview personnel (reference to the 'Inspection Form' should be made).
- 6. The Award:** All award winners will receive a trophy and a certificate.
- 7. The Award Ceremony:** The presentation of the Safe Subcontractor Award 2019 will take place at the Contractors' Dinner on **20th September 2019**.



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ENTRY FORM (Entry deadline 2nd August 2019)

1. Candidate Project's Details

Full Name of the Project (in English and Chinese)		
Main Scope of Works		
Main Project Parties		
Name of Company / Organisation	Name of Representative	Contact Details (email, telephone)
Contact Person		
Name and title		
Contact Details	Tel.:	Email:
	Address:	

2. Basis for Application

Briefly explain why you consider that this Project Team is particularly effective at Safety Management (it is recommended to refer to Objectives, Key Actions, Teamwork, Problems Encountered and Corrective Action, Innovations)(Max. 300 words)

3. Inspection by a Registered Safety Officer*

<input type="checkbox"/>	Inspection Report attached
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*Tick as appropriate

Signature:

Project Team Representative

Date: _____