



SAFE SUBCONTRACTOR AWARD 2019

- 1. The Process:** Subcontractors working in the Hong Kong Construction Industry, are invited to enter the Lighthouse Club Hong Kong Safe Subcontractor Award 2019 by completing the 'Entry Form' and sending it to the Lighthouse Club Hong Kong (email: info@lighthouseclubhk.com) by the application deadline 2nd August 2019.

The Award Committee will shortlist candidates for the 1st and Final round on-site judging assessments, and on site assessments will be conducted.

A final decision on the award result is made by the Award Committee and confirmed by the Lighthouse Club Safety Committee.

The Awards will be announced, and presented, at the Lighthouse Club Contractors' Dinner, scheduled for 20th September 2019.

- 2. Basic Requirements of Candidate Companies:** The candidate company shall not have any safety convictions during the **past two years** and no fatal accidents during the **past three years**. The candidate company will be a registered subcontractor under the Voluntary Subcontractor Registration Scheme.
- 3. The Deadline for Entries:** The deadline for submitting entries for the awards is **2nd August 2019**. The Lighthouse Club Safety Committee may extend this deadline at their discretion.
- 4. The Award Committee:** The Award Committee comprises members of the Lighthouse Club Safety Committee and members of HKOSHA.
- 5. Short-listing and Judging of Candidates:** 10-12 candidates will be short-listed for an initial site inspection by nominated Registered Safety Officers, between 12th August 2019 – 31st August 2019. A second short-list of 5 candidates will be prepared based on the initial site inspection and a final round site inspection carried out by members of the Award Committee. During the on-site inspection candidates will be expected to briefly present details of their safety management system, provide documentary evidence, arrange a site visit and allow the judges to interview personnel (reference to the 'Inspection Form' should be made).
- 6. The Award:** All award winners will receive a trophy and a certificate.
- 7. The Award Ceremony:** The presentation of the Safe Subcontractor Award 2019 will take place at the Contractors' Dinner on **20th September 2019**.



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ENTRY FORM

(Entry deadline 2nd August 2019)

1. Candidate's Details

Name of the Company (in English and Chinese)			
Name of the Managing Director/General Manager			
Name of Contact Person			
Contact Details	Tel.:	Email:	
	Address:		
Type of Work Carried Out			
Main Projects Involved in			
Project to be considered for the award			
Contact Details of Client/Main Contractor on the above project(s)	Company Name:		
	Contact Person:		
	Telephone:		
	Email:		

Note: You will need to get approval from the client/main contractor for Lighthouse Club to access the project site to carry out the judging assessments.

2. Inspection by a Registered Safety Officer*

<input type="checkbox"/>	Inspection Report attached
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*Tick as appropriate

Signature of Subcontractor's Representative:

Date: _____